

Registered Student Organization (RSO) Co-Programming Agreement

Co-Programming Organizations: _____

President 1: _____ President 1 Contact: _____

Advisor 1: _____ Advisor 1 Contact: _____

President 2: _____ President 2 Contact: _____

Advisor 2: _____ Advisor 2 Contact: _____

Program/Event Title: _____

Date/Time: _____ Location: _____

According to this co-programming agreement, the following parties have agreed to the delineated tasks in the following areas:

Logistics (including facility reservation, technical set up, catering, ticketing, security, risk management, event operation, event maintenance, handbill production, clean up, and evaluation)

Org 1:

Org 2:

Program Publicity (The names of all co-programming organizations shall be included on all marketing materials. Both organizations must approve all publicity materials before distribution or release.)

Org 1:

Org 2:

Program Funding (All finances between the organizations should be reconciled within one month of the event.)

Org 1:

Org 2:

Artist/ Agency Management (including contact, contract negotiation, accommodations, artist/agency liaison)

Org 1:

Org 2:

Miscellaneous

Org 1:

Org 2:

As the presidents of the co-programming organizations we agree to the policies set forth by the Office of Student Involvement, Student Government Association, and University of Central Florida.

The following parties agree to maintain communication, informing each party of desired changes or modifications to the program. The undersigned agree to the terms of this agreement on behalf of the organizations that they represent.

Organization 1 President signature Date Organization 1 Advisor signature Date

Organization 2 President signature Date Organization 2 Advisor signature Date